

Tender for Licence to operate Amul Kiosk at Main Campus for Tata Institute of Social Sciences, Mumbai from 01st January 2018 to 31st December 2018

Tenders are invited from interested vendors to manage the Amul Kiosk setup at TISS campus. The quotes should contain apart from the price bid, the name of the operating person and the sealed cover should be super scribed with the word “Quotation for Amul Kiosk” & submitted to “The Registrar, Tata Institute of Social Sciences, V. N. Purav Marg, Deonar, Mumbai – 400 088”.

Terms and Conditions:

1. Duration of the contract starts from 01st January 2018 to 31st December 2018, extendable on mutual agreement upto maximum of another two years.
2. The proposed license for Amul Kiosk where the Kiosk is already installed inside the Main campus of Tata Institute of Social Sciences, Mumbai. The Licensee shall use the said licensed premises only for the purpose of selling Amul Products.
3. The Amul Kiosk already set up in the Main Campus has 2 Deep-freezers (405 liters), 1 Visicooler (320 liters) and 1 chocolate display box.
4. The Amul Kiosk is provided with the facility of water and electric supply. However, the approved Vendor has to bear the cost of Electricity and water usage.
5. The Maintenance of Amul Kiosk and payment towards maintenance and repair of the same shall be the responsibility of the approved Vendor.
6. The approved vendor has to pay fixed monthly compensation charges to the “Tata Institute of Social Sciences, Mumbai” irrespective of the profits made from the Amul Kiosk. The Vender has to submit a sealed quote in the prescribed format for monthly compensation and percentage increase of monthly compensation on yearly basis that shall offered to TISS, Mumbai.
7. The tenderer has not been debarred earlier from any government agency and there is no case pending.

Service:

1. Across the counter service only allowed. The sale of other than Amul Products is not allowed. Food items should be kept and served at proper temperature.

2. No polythene or wrapping paper should be used for packing and selling of eatable items.
3. No additional Stalls/construction within the allotted area will be done by the vendor without prior written permission from the competent authority of TISS.
4. Any permitted construction if at all any, shall not be allowed to be removed while vacating the premises and the Kiosk should be handed over to TISS at the end of contract if not extended for further period.
5. The license is only for Kiosk and no other facilities other than electricity and water shall be provided by TISS. For all other facilities/amenities, the vendor has to make his own arrangements and TISS will not be responsible for them.
6. The vendor shall run the Kiosk to the satisfaction of the Authority of TISS or any other officer authorized by him throughout the term of the license. The vendor shall not sell any other items which are not a product of Amul.
7. The vendor shall have no rights on the land of licensed premises.
8. The vendor shall ensure that eatable items sold/served from the premises are of requisite hygiene and quality standards and conform to the provisions of the prevention of food adulteration act and any other guidelines, regulations, standards etc. issued by concerned Government authorities from time to time. The Vendor shall be solely liable for any action or penalty imposed by relevant authorities in this regard.
9. Officials or representatives of licensor may at any time monitor/inspect the quality of material, food items and standards of facilities provided by the vendor.
10. The vendor shall not place or permit placement of any advertisement notice frames pictures, decorations, pay-telephones, weighing or vending machines or manual or mechanical/electrical devices or contrivances for commercial gains.
11. Segregation of waste materials will also be undertaken by vendor as per local rules and regulations.
12. Vendor shall collect all garbage in bags/boxes, trolleys permitted by BMC.
13. The approved vendor shall intimate TISS authorities one month prior to vacating the Kiosk.
14. The approved vendor may or may not be offered a notice period by TISS for terminating contract depending upon the reason for discontinuation of the service.

15. The approved vendor shall submit the required personal details of the staff recruited by him to run the Amul Kiosk, for the purpose of security.
16. The sale in the Amul Kiosk shall be restricted from 06.00am to 10.00pm.
17. The decided charges are payable on monthly basis.
18. All disputes, differences, whatsoever nature whether existing or which shall anytime arise between the parties here to touching/concerning AMC shall be referred for adjudication to sole arbitrator to be appointed by TISS under the jurisdiction of Mumbai. The AMC shall be governed by and constructed according to the law in force in India. The Parties hereby submit to the exclusive jurisdiction of the Court situated at Mumbai for all purposes. (The Tender shall be finalized based on the license fee (in addition to electricity and water charges payable at actual) bid price shall start from Rs. 10,000.00/- per month (Rs. Ten Thousand only/- per month))

Eligibility Criteria for the Bidder:

- All power in awarding contract in relaxation of any eligibility criteria lies with the authority of TISS.

Payment of License Fee:

- The licensee shall pay to the licensor a license fee as decided based on finalization of tender for the licensed term (hereinafter referred to as license fee) in addition to the GST and other government levies as applicable from time to time.

Renewal of License:

- Renewal of the license shall be based on the performance of the contractor relating to the management of the Kiosk and shall be at the discretion of the competent authority of TISS and the expenditure involved may be borne by the vendor.

Damages and Penalty:

- The Licensee shall confine his activities within the licensed premises and in no case will be permitted to deviate/ increase / alter the terms and condition agreed upon.

Personnel:

- The licensee shall engage sufficient number of personnel as required.
- The said personnel engaged by the licensee shall be the employees of the license and it shall be the duty of licensee to pay their salary every month.

- The personnel employed by the licensee should be polite, courteous and well behaved with the general public.
- In the event of any complaint against any employee of the licensee a fine will be imposed on the licensee along with replacement of the employee by the licensee.
- All service shall be performed by persons qualified and skilled in performing such services.
- In case of any untoward incident / quarrel / complaints from consumer / any theft, all types of FIR with the police and court cases on this account has to be dealt with by the licensee immediately with information to the authority of TISS.

Safety and Security:

- The licensee has to provide photo identity card to the person employed by him/her for carrying out the work. These cards are to be constantly displayed and their loss has to be reported immediately to TISS authority.
- No employee of the licensee shall stay in the Kiosk beyond prescribed duty hours. All the staffs of the licensee will go through the check by security at various entries /exit point of TISS.
- The Licensee and his employees shall follow the security instructions/orders issued by TISS from time to time.

List of Documents required.

1. ID Proof.
2. Pan Card.
3. GST Registration Certificate.
4. Copy of Valid Trade License.
5. Copy of FSSAI registration.
6. NOC from Mumbai fire service from fire safety point in favor of the tenderer.

Any violation shall attract monetary penalty or in extreme case cancellation of the license.

Registrar