

Guidelines for Book Reviewers

COMMUNICATION

All communication pertaining to book reviews should be addressed to the Book Review Editor, *The Indian Journal of Social Work* (ijsw@tiss.edu).

PRELIMINARY REQUIREMENTS

The preliminary requirements of a book to be reviewed before it is processed are: appropriateness of the title of the book to the goals and scope of the journal; and the book should have been published in the last two years.

EXPECTATIONS OF A BOOK REVIEW

A book review should comment upon the following, besides the objectives/theme and contents/organisation of the book, among others: contemporary relevance, contribution to knowledge, conceptual clarity and logic of analysis, methodology, implications for intervention, originality, language and presentation, applicability to Indian conditions (in the case of a foreign book) and potential readership and utility.

TYPESCRIPT FOR A BOOK REVIEW

A book review should be typed in double space and not exceed 1,200 words. The title of the review should contain the following details: Title of the book (underlined/ italicised), names(s) of the author(s)/editor(s), year of publication, place of publication and name of publisher (separated by a colon), number of pages and the price of the book. For example:

Social Intervention for Justice, edited by R.K. Hebsur, 1996, Mumbai: Tata Institute of Social Sciences, pp. 310, Rs. 150/-.

BOOK REVIEW ESSAY

A book review essay is an in depth review of a book presented in an essay like form. While a book review essay should comment upon all criteria outlined in the previous section, it could also present a comparison of books on the same topic. A book review essay may go up to 4,000 words.

COPY-EDITING

Every scheduled book review is copy-edited. The reviewer's concurrence to copy-editing is assumed, unless specified otherwise by the reviewer.

SCHEDULING

Book Reviews on the themes of special issues are scheduled in the respective special issues by the Guest Editor. Other book reviews are scheduled in general issues by the Book Review Editor, according to the order of arrival, quality of the review and contemporary relevance. Priority will be given to invited book reviews. Every book reviewer gets a complimentary copy of the journal issue in which their review gets published.