



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed University under Section 3 of the UGC Act, 1956)

Advt/TISS/Project/Sp. Cell./2022

28 January 2022

The Tata Institute of Social Sciences (www.tiss.edu), established in the year 1936 is a Deemed to be University, fully funded by the University Grants Commission, Govt of India. TISS is a Grade I University with NAAC score of 3.89/4 and NIRF 2021 rank of 37 among Indian Universities and 70 overall.

With campuses at Mumbai (Main) and off-campus at Tuljapur, Guwahati and Hyderabad, TISS offers over 50 Post Graduate programmes, 18 Doctoral programmes, 3 Under Graduate programmes in social science disciplines, and over 30 Under Graduate programmes in vocational education (B.Voc. programmes).

Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action-oriented research, and nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

Name of position:-	Social worker (Full Time)
No. of position :-	One (1)
Advertisement No:	TISS/Project/Special Cell for Women /January-2022
Date of Walk-In-Interview:-	8th February 2022 (Tuesday)
Registrations time:	Will begin at 9.30 a.m. and end at 1.00 p.m
Remuneration:	INR 15,000/- per month

1. Walk-In Interview for position Of Social Worker At Special Cell For Women And Children, Mumbai.

The Government of Maharashtra, in particular the Departments of Home, Police and Women & Child Development, have collaborated since 2005 for joint administration of Special Cells for Women And Children programme. This programme is implemented through grants-in-aid to NGOs, and to the Tata Institute of Social Sciences. TISS itself implements 14 out of the 123 Cells across districts, as well as coordinates, supervises and provides training for the programme personnel through Regional Coordinators. The Special Cell for Women is an initiative providing social services to women survivors of violence, by placing trained social workers within the Police system (2 social workers in a Police office, viz. Station House/SP Office/CP Office), with a clear understanding that violence against women is a crime and it is the responsibility of the State to prevent and counter the same.

This programme is based on the Special Cells for Women & Children approach – as initiated by TISS (Mumbai) in 1984, and it creates space in the Police system for violated women to receive emotional & social support through quality psycho-social-legal services' provision by professional full-time social workers, within the criminal justice system (CJS), where the violence survivor's needs and concerns are addressed within a facilitative environment. A total of **1 social worker** (preferably having prior direct intervention work experience), is required at present for full-time work at the Special Cell for Women (Mumbai) . TISS hereby issues this advertisement for said 1 position of social worker, as authorised by State Government, for selection of suitable candidate for the same.

2. Selection Preferences:

2.1. The programme's service provision process requires that each Special Cell must have 2 social workers to respond to violated women's own preference & needs, and no less than one woman/female social worker per Cell. Maharashtra-based candidates possessing necessary educational qualification & prior experience of 2 years in the social-development sector as detailed in section 3.1.2 below will be given preference.

3. The details including job description, eligibility criteria etc. for the position are as follows:

3.1 Education and Experience criteria:

3.1.1 Candidate should have (a) knowledge of issues of gender & violence against women and interventions in the district and State, and (b) prior experience in direct casework and/or intervention work on women's issues at the grassroot level.

3.1.2 The candidate must have a post-graduate qualification in social work (M.A. in Social Work/MSW) from Central/Deemed/State-Recognised University.

3.1.3 Candidate must demonstrate willingness to travel, as and when required within Maharashtra as per programme requirements detailed in section on job description below.

3.1.4 Verbal and written fluency in Marathi and local languages/dialects is essential, and working knowledge of English & Hindi and comfort with the use of computers & Internet is also desirable.

3.2. Location and terms of service:

The position is full time and is based in Mumbai. The selected social worker will be contractually employed and will be paid a consolidated honorarium of **INR 15,000/- per month**. Once appointed, the social worker will be expected to reside in the Mumbai-Navi Mumbai-Thane region for the duration of their appointment and deputation for full-time work in the Special Cell. Only candidates possessing the abovementioned experience & qualifications, and in the **age group 18-50 years**, need apply.

3.4 Job description:

- Individual and group interventions to end violence against women – incl. Social casework processes, empowerment & behavioural change facilitation, referrals and pre-& during litigation support to women & children survivors of violence and their families, and engaging with men (respondents/perpetrators of violence) and with NGO & Governmental Departmental representatives (incl. Police) in violated women & children's best interests (i.e. facilitating multi-agency coordinated response).
- Planning, awareness-building w.r.t. the programme and capacity-building of stakeholders of Special Cells for Women programme across the allotted district in which the Special Cell is functional.
- Networking & advocacy on issues of violence against women & girls, and intervention in situations of violence as experienced and reported by women, with NGOs & Governmental Departments.
- Writing, editing reports & compiling data extensively for purposes of programme documentation, official record etc.
- Periodic travel across the allotted district, and occasionally across Maharashtra as per programme requirements of training, exposure fieldwork, campaigns, regional meetings etc.

4. Advertisement for the position is available on the website: www.tiss.edu. The TISS and State Government reserve the right to accept or reject in part or in full any or all the responses to this advertisement without assigning any reasons whatsoever.

5. Selections Process will be conducted on 8th February 2022 (Tuesday) at Special Cell office located at Commissioner of Police Office, Police Quareter colony' A' Block Room No 36, Near Social Service Branch. Opposite Craford Market. Registrations will begin at 9.30 a.m. and will end at 1.00 p.m. Please carry a print copy of your CV and original/copy of your Masters/MA/MSW degree certificates with you. Kindly note that travel or accommodation related with interview attendance will not be reimbursed.

6. For further details and clarifications, email specialcellco@gmail.com/call 022-25525757/6.

Other conditions:

- The Institute reserves the right to relax qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute
- The Institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised

- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview
- The post is unreserved, but candidates belonging to reserved category can apply No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- The candidate under employment must bring 'No Objection Certificate' from their employer to appear for presentation/interview
- No TA/DA is payable for appearing for the interview
- **In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s)**

(Dr. Trupti Jhaveri Panchal)

**Asst. Professor & Chairperson, CWCSW, School of Social Work,
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