

**Scheduled Caste/Scheduled Tribe Cell
&
Equal Opportunity Cell**

INFORMATION BOOKLET

2018–2019



Tata Institute of Social Sciences

INSTITUTE DEEMED TO BE A UNIVERSITY

Number F, 11-22/62-U2,
Government of India
Ministry of Education
New Delhi, the 29th April, 1964

NOTIFICATION

In exercise of the powers conferred by Section 3 of the University Grants Commission Act, 1956 (3 of 1956) the Central Government, on the advice of the Commission, hereby declared that the Tata Institute of Social Sciences, Bombay, which is an institution for higher education, shall be deemed to be a University for the purpose of the said Act.

Sd/-
(PREM KRIPAL)
Secretary

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Scheduled Tribe Cell
&
Equal Opportunity Cell**

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TATA INSTITUTE OF SOCIAL SCIENCES
(A Deemed University, established under Section 3 of the UGC Act, 1956)
V.N. Purav Marg, Deonar, Mumbai 400 088



PRINCIPLES GOVERNING STUDENTS' STAY AT TISS

The TISS has a zero tolerance policy towards discrimination and violation of dignity of fellow students or other members of the TISS community on the basis of caste, religion, region, disability, gender, sexual orientation and race.

The TISS cares for its students and takes measures to ensure their safety and security. The Institute has all forms of support services, administrative mechanisms, and rules and regulations to make the safety and security systems work for the welfare of its students. As responsible adults, the students are expected to behave in a manner that ensures their safety and security and uphold the dignity of the Institute.

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I

TISS SUPPORT FOR THE SCs, STs, and OBCs

1.1 ABOUT TISS

The Tata Institute of Social Sciences (TISS) was established in 1936 as the Sir Dorabji Tata Graduate School of Social Work to meet the emerging need for trained human service professionals. It was accorded the status of a Deemed University in 1964 and is funded by the University Grants Commission (UGC). The vision of TISS is to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

Since its inception, TISS has consistently worked for the promotion of sustainable, equitable and participatory development, social welfare and social justice. It has earned recognition as an institution of repute from different Ministries of the Government of India (GoI); State Governments; international agencies, such as the United Nations; and the non-government sector, both national and international. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and dissemination.

In the 3rd cycle of assessment held in February 2016, the National Assessment and Accreditation Council (NAAC) rated TISS with a score of 3.89 out of 4.00, the highest score among universities presently accredited. In earlier rounds, NAAC had awarded a 5-Star rating to the Institute in 2002, and reaccredited the Institute with an 'A' Grade (GPA of 3.88) in 2010. In April 2018, the UGC awarded TISS with a 'Grade One' Deemed to be University Status.

TISS values diversity and works towards this goal through collective responsibility. It cares for the safety, dignity and security of all students. As responsible adults, every student is expected to conduct themselves in a manner that not only ensures their safety, security and dignity, but also of others in the Institute, and the Institute as a whole. The Institute has a zero tolerance policy towards any kind of discrimination, indignity, harassment or violence against persons on the basis caste, religion, region, disability, gender, sexual orientation and race. Anyone found guilty of discriminatory behaviour or practices is liable to be punished through due process as prescribed by the laws of the land. Such legal provisions are rooted in the very ideals of the Indian Constitution and its various legal provisions that are meant to protect the rights and dignity of citizens.

In the last 10 years, following academic restructuring, TISS underwent an unprecedented expansion and today it has four campuses in Mumbai, Tuljapur (1986), Guwahati (2011), and Hyderabad (2011) offering more than 50 academic programmes to over 4,000

students in 2018. This expansion has helped in the entry of students from remote areas as well as from diverse socio-cultural and economic backgrounds at the graduate, post-graduate and doctorate levels.

The expansion has also brought numerous challenges to the TISS administration with regard to valuing the social diversity of students and staff, and sustaining its social justice policies and programmes. The free hostel and dining facility which the Scheduled Caste (SC) and Scheduled Tribe (ST) students were getting as part of the special protection, particularly from the mid-1970s onwards, became unsustainable since 2015 for the following specific reasons:

- (i) the drastic cut in the non-salary maintenance grant from the UGC out of which such expenses were being met earlier;
- (ii) increase in the numbers of SC and ST students due to increase in the number of graduate, post-graduate, M.Phil. and Ph.D. programmes offered in TISS since 2006;
- (iii) extending free hostel and dining facilities to the significant number of (Non-Creamy Layer) students from Other Backward Classes (OBC[NC]). This facility was extended to the OBC [NC] students in 2015, but could not be continued for more than two years; and
- (iv) direct benefit transfer scheme where the Gol-PMS Scholarships are credited directly to the students' account.

1.2 OBJECTIVES OF THE BOOKLET

- To guide the SC/ST/OBC (NC)/Persons with Disability (PWD)/Minority students of the Institute to optimally utilise the benefits of the various schemes offered by the State Governments, Gol and the UGC;
- To assist the staff of the SC/ST and Equal Opportunity (EO) Cells of TISS and members of the Standing Committee of the Cells in terms of orienting themselves with basic information with regard to the mandated functions and responsibilities of the Cells, and the various Constitutional provisions and government guidelines and orders issued to realise these provisions for the protection and advancement of students belonging to the SC, ST, OBC, PWD and Minority categories.
- To sensitise all sections of the TISS community regarding the need to protect the rights and dignity of persons belonging to these categories in general and the students in particular. This booklet is to help everyone become aware of the possible legal implications in case of violation of any of the rights of students from these communities.
- To clarify the kind of facilities to be provided to students from marginalised backgrounds, as per the law and those provided on humanitarian grounds.

1.3 STRUCTURE OF THE BOOKLET

Chapter I brings to light how the TISS vision is connected with and endorses the need to protect and promote the interests of students and employees belonging to the marginalised and excluded communities.

Chapter II includes some of basic Constitutional provisions and government guidelines that mandate academic/educational institutions such as TISS to protect the interests of the SC, ST, OBC and others with regard to their admission. It also presents the functions and responsibilities of the SC/ST Cell and EO Cell of TISS.

Chapter III presents the various activities that the SC/ST Cell and the EO Cell undertake to protect the interests of the SC, ST and OBC students and employees of the Institute.

Chapter IV focuses on the various scholarship schemes that students from these categories can apply to meet their financial needs.

Chapter V presents samples of Caste, Tribe, OBC (Non-Creamy Layer), and Income certificates.

Chapter VI gives “Location and Contact” details of all the campuses of TISS and the names of contact persons in each of these campuses dealing with matters pertaining to SC, ST, and OBCs.

II

CONSTITUTIONAL PROVISIONS AND THE SC/ST CELL AND EQUAL OPPORTUNITY CELL

2.1 CONSTITUTIONAL SAFEGUARDS

According to the Constitution of India, the Right to Equality is a Fundamental Right that includes the right to equality before law; and prohibition of discrimination (Article 15). The Constitution further specifies that this will not prevent the State from making special provisions for women, children, Scheduled Castes and Scheduled Tribes for their educational advancement (Article 15[4]). Article 16 guarantees equality of opportunities in matters of public employment and Article 17 abolishes untouchability and its practice in any form as a punishable offense.

The Directive Principles of State Policy of the Constitution include promotion of educational and economic interests of SCs, STs and other weaker sections (Article 46). The Hindu religious institutions of public character are thrown open to all classes and sections of Hindus (Article 25b). Under Article 15(2), any disability, liability, restriction of conditions with regard to access to shops, public restaurants, hotels and places of public entertainment or use of wells, tanks, bathing ghats, roads and places of public resort maintained wholly or partly out of state funds or dedicated to the use of the general public is declared an offense. Articles 16 and 355 permit the states to make reservation for backward classes in public services in case of inadequate representation.

Tribal Advisory Councils and separate departments have been set up in states to promote the welfare and safeguard the interests of the tribal people (Articles 164 and 338 and Fifth Schedule). Article 244 and the Fifth and Sixth Schedules include special provisions for the administration and control of Scheduled and Tribal Areas.

2.2 SPECIAL LAWS FOR PROTECTION OF SCs AND STs

Under Article 17 of the Indian Constitution, the practice of untouchability has been abolished. To realise the spirit of this Constitutional provision, particularly to protect the SCs and STs from all forms of injustices, exploitation and atrocities, two special laws came into existence.

The first is the ***Protection of Civil Rights Act 1955*** (PCR Act), earlier known as the Untouchability (Offences) Act, 1955, which was amended in 1976 with more stringent punishment to the accused. This law is, however, useful only to punish those guilty of practicing untouchability and caste-based discrimination. It was subsequently realised that the PCR Act was not powerful enough to punish those committing atrocities against the SCs and STs. Thus the second law, ***The Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act of 1989*** was enacted to make discrimination against SCs and STs even more difficult. This Act was further

amended in 2016, bringing new kinds of atrocities committed against the SCs and STs under its protective cover. As per this law, anyone including student, teaching or non-teaching staff belonging to the non-SC/ST category found guilty of having committed one or other kind of offences covered under these laws is liable to be prosecuted.

Under Article 338 of the Constitution, a National Commission for Scheduled Castes and Scheduled Tribes was established and also a Special Officer known as the Commissioner for Scheduled Castes & Scheduled Tribes was appointed for the first time on November 18, 1950. In the 89th Amendment of the Constitution, it was decided to have a separate National Commission for Scheduled Castes and a separate National Commission for Scheduled Tribes. This came into effect on February 19, 2004. The purpose of both the Commissions — which also have their respective State level Commissions — is to monitor the working of the special provisions for the protection and development of these communities and to periodically report to the President of India the issues and concerns of these communities through a formal report.

2.3 RESERVATION POLICY

The Reservation Policy is a Constitutional device for the creation of a society of equals. It is an exception to the principle of equality, as the principle of equality operates only among equals, and to equate unequals with equals is to perpetuate inequality. Reservation for SCs and STs is founded upon the ideology of compensatory justice.

The quantum of reservation for SCs and STs is determined on the basis of their proportion to the total population of India, With the SCs and STs constituting 15 % and 7.5 % of the total Indian population respectively, the SCs have been provided with 15 % and the STs with 7.5 % reservation in admission for various graduate, post graduate, M.Phil. and Ph.D. degree programmes in the fields of social science and humanities, and medicine, engineering and information technology offered by fully or partially funded colleges, Universities and educational institutions, including IITs, IISc, and TISS. In the case of OBCs, however, reservation in admission is provided only for those OBCs falling within the category of “non-creamy layer” (NCL), and that is at 27 %. Persons With Disability (PWD) are entitled for 3% reservation (supernumerary quota). For the Children/Widows of Officers and men of the Armed Forces, including paramilitary personnel killed/disabled during hostilities, 5 % of seats are reserved (supernumerary quota). Please refer to Table 2.1.

TABLE 2.1
Reservation Quota for Various Categories

Scheduled Castes	15 %
Scheduled Tribes	7.5 %
Other Backward Classes	27 % for Non-Creamy Layer only
Persons with Disability (supernumerary quota)	3 % [1% each is reserved for persons with (a) Low Vision/Blindness, (b) Hearing Impairment, and (c) Loco-motor Disability/Cerebral Palsy]
Armed Forces (supernumerary quota)	5 % (as per the priority list provided in the TISS website at http://admissions.tiss.edu/reservations/reservation-policy)
Kashmiri Migrants	5 %

Relaxation of 5% marks in the minimum eligibility will also be allowed for candidates from SC, ST, Physically Challenged, and Children/Widows of Officers and Men of Armed Forces, including paramilitary personnel killed/disabled during hostilities.

At present, there are two lists of Castes/Tribes/OBCs, issued by the Central Government and respective state governments known as the Central List and State List. Being a centrally funded Institute and governed by Central Government rules and regulations, TISS follows only the Central List of Castes, Tribes and OBCs, with respect to candidates to be considered under reservation quota in admission. The Central List can be accessed from the following websites:

- <http://www.socialjustice.nic.in> (for SCs)
- <http://www.tribal.gov.in> (for STs)
- <http://www.ncbc.nic.in> (for OBCs).

Reserved Category Students Selected on Merit

Some of the SC/ST/OBC/PWD/Minority/KM/Armed Force students also get selected on their own merit in the general category. As mandated by law, such candidates are not adjusted against the reserved quota.

Academic year*	SC	ST	OBC	PWD	Minority	KM	Armed Forces	Total	Students selected on Merit
2014-15	216	132	295	14	0	-	38	697	91
2015-16	178	141	216	11	259	14	47	650	183
2016-17	202	159	211	10		12	62	656	113
2017-18	204	152	246	13	0	12	61	688	90
2018-19	210	160	281	-	0	23	66	754	117**

* No. of candidates from all the campuses i.e., Mumbai (including BANYAN, Chennai), Tuljapur, Guwahati and Hyderabad.

** SC-29, ST-21, OBC-34, PWD-02, KM-05, AF-26 (Total 117).

2.4 ESTABLISHMENT OF SC/ST CELL AND EO CELL AT TISS

In 1986, TISS set up a Student Services Cell with financial assistance from the then Ministry of Welfare, Gol, to assist SC and ST students in improving their academic performance and optimising their personal and social development. In 1988, the Institute obtained the approval of the UGC to set up a Special Cell for SCs and STs, which began functioning from 1989.

The 1998 UGC Guidelines directed all educational institutions and Universities receiving grant-in-aid from the UGC to establish Cells not only for the SCs and STs, but also for Other Backward Classes (OBCs), Persons with Disability (PWD), and religious minorities. The purpose of these Cells was to help the University/Colleges/Institutions concerned implement the reservation policy with regard to admission of students, as well as recruitment of teaching and non-teaching staff at various levels. With a view to accommodate all this under one umbrella and for better coordination and functioning, the Social Protection Office (SPO) of TISS was established in 2012.

The SPO was managed by a faculty member designated as Liaison Officer-cum-Dean. In 2018, based on meetings with the National Commission of Scheduled Tribes, the Institute decided to divide the work of the SPO into two different Cells, viz., the **SC/ST Cell** to deal with the issues of the SC and ST students, teaching and non-teaching staff, and the **Equal Opportunity Cell** to deal with the issues of OBCs, Religious Minorities, PWD, Kashmiri Migrants and kin of Armed Forces.

The Cells have a common Standing Advisory Committee, but function under their own exclusive Liaison Officers (LOs). Both these Cells deal with the issues and concerns of students and staff belonging to the reserved category at the Main Campus in Mumbai, as well as the three Off-campuses of TISS at Tuljapur, Guwahati and Hyderabad. Each Off-Campus has a faculty nominated as the Convener of the SC/ST Cell and EO Cell, who work in coordination with the LOs of the SC/ST Cell and EO Cell at the Mumbai Campus.

2.4.1 *Objectives of the Cells*

1. To implement the reservation policy for SCs/STs/OBCs/PWD/Kashmiri Migrants/ Armed Forces in the Universities and Colleges.
2. To collect data regarding the implementation of policies with respect of admissions and appointments to teaching and non-teaching positions in the universities and affiliating colleges, and analyse the data showing the trends and changes towards fulfilling the required quota.
3. To recommend such follow up measures for achieving the objectives and targets laid down for the purpose by the Gol and the UGC.
4. To implement, monitor and evaluate continuously the reservation policy in the Institute and its off-campuses, and plan measures for ensuring effective implementation of the policy and programme of the Gol.

2.4.2 Functions of the SC/ST Cell and EO Cell

According to the UGC Guidelines of 1998, the functions of the SC/ST Cell and EO Cell are to:

1. Circulate Gol and the Commission's decisions and to collect information regarding course-wise admissions to candidates belonging to the SC, ST, OBC (NC), PWD and Minority communities in the Institute and its off-campuses for different programmes, in the suitable forms prescribed by a stipulated date, and to take follow up action, where required, on an annual basis.
2. Circulate Gol orders and the Commission's decisions and to collect information with respect of the appointment and training of personnel from these communities in teaching and non-teaching posts in the Institute and its off-campuses, by a stipulated date and take follow up action where required.
3. Collect reports and information regarding Gol orders on the various aspects of education, training and employment of SC/ST/OBC/PWD/Minority candidates, for evolving new policies or modifying existing policy by the Commission.
4. Analyse information on admissions, education, training and employment of SC/ST/OBC/PWD/Minorities, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/UGC and other such authorities as required.
5. Deal with representations received from SC/ST/OBC/PWD/Minority candidates regarding their admission, recruitment, promotion and other similar matters in the Institute and its off-campuses.
6. Monitor the working of the remedial coaching scheme, if approved in the Institute and its off-campuses.
7. Function as a Grievances Redressal Cell for SC/ST/OBC/PWD/Minority students and employees of the Institute and render them necessary help in solving their academic as well as administrative problems. For this purpose, the Cell shall maintain a Register of grievances to record the grievances received, action taken to resolve or dispose off the grievance.
8. Maintain a register for employment of SC/ST/OBC/PWD/Minority candidates in the Institute and its off-campuses.
9. Any other work assigned from time to time to promote higher education among the communities suffering economic, social and educational deprivations.
10. To provide data pertaining to the SC and ST matters whenever required by the UGC. (If the data required by the UGC is not submitted by the given date, UGC reserves the right to withhold either plan or non-plan grant until the required information/data is received. Hence, the universities/colleges are advised to supply the necessary information as required)

2.4.3 *Duties of the LO, SC/ST Cell and EO Cell include*

1. Ensuring due compliance by the respective authorities with the reservation orders and other benefits and support measures admissible to SC/ST/OBC/PWD/ Minorities.
2. Scrutinising and ensuring prompt submission of the prescribed annual statements by the institute authorities to the Ministries/Departments and consolidation of the annual statement and sending the same to the Department of Personnel and Training.
3. Scrutinising all proposals for de-reservation of seats for admissions and to certify after due satisfaction that such de-reservations are inevitable and that all steps prescribed in this regard have been faithfully taken.
4. Liaising between the Ministries/Departments and Institute and the Department of Personnel and training for supply of required information, answering queries and clearing doubts.
5. Conducting annual inspection of the rosters maintained authentication of the same and keeping a record of such inspections.
6. Extending necessary assistance to all appropriate authorities to discharge their duties.

2.4.4 *Standing Advisory Committee*

The Standing Advisory Committee ensures the effective implementation of the policies and programmes of the GoI, UGC and state governments with regard to candidates belonging to SC, ST and OBC, PWD and Minority communities. It also suggests measures for achieving the objectives laid down by various government agencies. The Committee meets at least twice a year to take decisions on matters related to SC/ST/OBC categories. The Committee is chaired by the Director of the Institute, and has faculty representation, including women from SC, ST, OBC, Minority, and PWD categories.

Standing Advisory Committee (SC/ST & EO Cells)	
Prof. Shalini Bharat	Director (Acting) and Chairperson
Prof. Surinder Jaswal	Dy. Director
Prof. A. Ramaiah	Liaison Officer, SC/ST Cell, Member Secretary
Dr. Alex Akhup	Liaison Officer, EO Cell
Dr. C.P. Mohan Kumar	Registrar
Prof. Meena Gopal	Member
Prof. P.K. Shajahan	Member
Prof. Vijay Raghavan	Member
Dr. Shailesh Darokar	Member
Prof. H. Beck	Member
Dr. Sampat Kale	Member
Dr. Akhilesh Yadav	Member
Dr. Sandhya Limaye	Member
Mr. M.P. Balamurugan	Member

School-Wise Mentors and Conveners of Mumbai and other Campuses	
Prof. M. Mariappan	School of Health Systems Studies
Dr. P. Premlata	School of Management and Labour Studies
Dr. P. Gopinath	School of Development Studies
Dr. Sunil Santha	School of Social Work
Dr. Ketki Ranade	
Mr. Mahesh Kamble	Jamsetji Tata School of Disaster Studies
Mr. Faiz Ullah	School of Media and Cultural Studies
Prof. Anil Sutar	M.Phil. and Ph.D. Students
Dr. Akhilesh Yadav	OBC Students
Dr. Vaishali Kolhe	Differently-abled Students
Mr. Y.D. Satteppa (Convener)	TISS Tuljapur Off-Campus
Dr. R.K. Debbarma (Convener)	TISS Guwahati Off-Campus
Dr. Murali Krishna (Convener)	TISS Hyderabad Off-Campus

III

ACTIVITIES OF THE SC/ST CELL AND EQUAL OPPORTUNITY CELL

The SC/ST Cell and EO Cell of the Institute are concerned with the implementation of policies and programmes of the Central and State Governments that are meant to protect and promote the rights, well-being and dignity of students and staff belonging to the SC, ST, OBC, Minorities and PWD categories. The Cells play a proactive role in facilitating the education of students from disadvantaged backgrounds at the Institute. The activities of SC/ST Cell and EO Cell, with respect to students, include the following:

3.1 CONCESSIONAL APPLICATION FORM

The Institute provides the application form at a concessional rate to candidates belonging to SC and ST categories, whose annual income is less than Rs. 2,50,000/- and to those OBC (NC) candidates whose annual income is less than Rs. 1,00,000/- for all the Bachelors, Masters, M.Phil. and Ph.D. programmes offered at the various campuses of TISS. Such concessions are also granted to NT & DNTs of Maharashtra. For availing of this concession, eligible candidate are required to submit: (a) A valid Caste/Tribe/OBC (NC) Certificate issued by a competent authority, not below the rank of Tehsildar, from the Sub-divisional Office of the district the student belongs to; and (b) Income Certificate issued for the immediate previous Financial Year by a competent authority. Please note that the Income Certificate issued prior to 31st March of the immediate previous Financial Year will not be considered.

Please note that if the certificates submitted by students are found to be fake/forged, their candidature will stand automatically cancelled OR full fees recovered, including any advance(s) taken by them during the study period. In addition they are liable for action to be taken against them as per law.

3.2 PRE-ADMISSION ORIENTATION

With the support of the Office of Students' Affairs (OSA) and the TISS Students' Union, the SC/ST Cell and EO Cell organise a pre-admission orientation for the benefit of students belonging to the SC/ST/OBC/PWD/Minority category who are qualified to appear for the National Entrance Test (NET) of the Institute. The purpose of this programme is to prepare them for computer-based TISS-NET, the Pre-Interview Test/Group Discussion and Personal Interview, as well as post-admission orientation programme for new students at the beginning of the academic session. This programme is also an opportunity for the candidates to clarify their doubts regarding the admission process of TISS and about the various academic programmes of the Institute. The 2-day orientation programme is usually scheduled in the month of November/December every year. An important point which is touched upon in the orientation programme is the common mistakes that candidates make in the admission test and how to overcome them. The candidates are also given information about the facilities provided at TISS for the eligible candidates during the orientation programme.

3.3 POST-ADMISSION ORIENTATION

Students admitted to the various programmes of the Institute are provided post-admission orientation at the beginning of the academic session. The main focus is on familiarising them with the course curriculum, help in the selection of optional courses, acquaint them with the multi-cultural and multi-lingual environment that they will experience on the campus, as well the various facilities provided to them.

3.4 TRAVELING ALLOWANCE

Traveling Allowance (TA) will be reimbursed to all eligible SC and ST candidates as per Gol rules for (i) TISS-NET/BAT/RAT, (ii) Pre-Interview Test and Personal Interview, and (iii) Joining the programmes, if selected. Eligible candidates are required to submit the TA Form for each stage separately along with original onward and return journey tickets. For this purpose, the candidates are required to provide their bank details and mobile numbers.

Please note that eligible candidates are required to choose the nearest Centre/ Campus for the availing the TA.

3.5 PRIORITY IN HOSTEL AND DINING HALL FACILITIES

The non-local SC/ST/OBC(NC)/PWD students who fulfill the criteria laid down by the Institute and who have completed the due payment towards hostel charges (see 3.9) are given priority in the allotment of Hostel and Dining Hall membership. Except in Hyderabad Off Campus, where the Institute does not have its own Hostel/DH and the facility is given by a service provider.

3.6 FINANCIAL AID

Limited financial aid is available at the Institute for the benefit of very poor students who cannot afford to pay for his/her basic needs such as course fees, hostel and dining hall charges, etc. Irrespective of their social background, students (including the SC, ST and OBC category students) facing serious financial difficulties during their stipulated study period only are provided with limited Student Aid from the resources generated by the Institute through the OSA. If the student is allowed aid for payment of tuition and other fee, he/she should enclose a photocopy of the fee receipt along with the application while claiming for reimbursement.

3.7 CAPACITY BUILDING SESSIONS

The SC/ST Cell and EO Cell facilitate capacity- and skill-building sessions, including language classes, communication skills, and Personality Development programmes, among others.

3.8 FINANCIAL SUPPORT FOR THESIS TYPING OR PRINTING CHARGES

The SC/ST Gol-PM Scholarship holders are be exempted from payment of computer printing charges for bonafide academic work at the Institute for upto a maximum

limit of Rs. 1,600/- per year. If the printing charges exceed the set prescribed limit, the student will be required to pay the additional amount (Gol MSJE, April 2018).

3.9 FEE STRUCTURE FOR SC AND ST STUDENTS

TABLE 3.1				
Fee Structure for Eligible SC and ST Students for M.A. and M.Phil. (2 years) Programmes (in Rs.)				
Particulars	Semester			
	I	II	III	IV
Course Fee	Nil	Nil	Nil	Nil
Refundable Deposit	2,500	-	-	-
Medical Insurance	1,500	-	1,500	-
Student's Union Fee	500	500	500	500
Convocation Fee	-	-	-	2,000
Total	4,500	500	2,000	2,500
Hostel*	15,000	15,000	15,000	15,000
Dining Hall #	Actual	Actual	Actual	Actual

* Hostel Charges per semester is Rs. 15,000/- payable in three installments of Rs. 5,000/- each. The first installment of Rs. 5,000/- is to be paid at the time of admission.

Dining Hall Charges are calculated on a monthly basis and are payable in three installments per semester.

TABLE 3.2						
Fee Structure for Eligible SC and ST Students for B.A. and Ph.D. (3 years) Programmes (in Rs.)						
Particulars	Semester					
	I	II	III	IV	V	VI
Course Fee	Nil	Nil	Nil	Nil	Nil	Nil
Refundable Deposit	2,500	-	-	-	-	-
Medical Insurance	1,500	-	1,500	-	1,500	-
Student's Union Fee	500	500	500	500	500	500
Convocation Fee	-	-	-	-	-	2,000
Total	4,500	500	2,000	500	2,000	2,500
Hostel*	15,000	15,000	15,000	15,000	15,000	15,000
Dining Hall #	Actual	Actual	Actual	Actual	Actual	Actual

* Hostel Charges per semester is Rs. 15,000/- payable in three installments of Rs. 5,000/- each. The first installment of Rs. 5,000/- is to be paid at the time of admission.

Dining Hall Charges are calculated on a monthly basis and are payable in three installments per semester.

3.10 ALL OBC (NC) STUDENTS ELIGIBLE FOR GOI-PMS ARE REQUIRED TO PAY:

- 3.10.1 Course fees for the programme they are pursuing, like any general category student (refer Fee Chart for General Students in the Master's Degree Programme Prospectus 2018–2019). However, these eligible students who are unable to pay the full fees at the time of joining are, on application, provided upfront student aid of Rs. 12,000/- towards tuition fee.
- 3.10.2 Hostel charges of Rs. 15,000/- per semester is payable in three installments of Rs. 5,000/- each. The first installment of Rs. 5,000/- is to be paid at the time of admission; and
- 3.10.3 Dining Hall charges per semester (calculated on a monthly basis) is also payable in three installments.
- 3.10.4 Caution Fee Deposit of Rs. 2,500/- (For the general candidates it is Rs. 10,000/-).

3.11 SCHOLARSHIPS

The SC/ST Cell and EO Cell facilitate eligible SC/ST and OBC (NC) students in applying for various kinds of scholarship, particularly in matters related to verification and validation of the documents they have to submit for the purpose.

Although there are specific criteria for each of the various scholarships/fellowships available, there are some common criteria applicable to almost all scholarships, particularly to the Gol-PMS:

- 3.11.1 At the time of applying for the scholarship, the applicant must be a bonafied/registered student in any one of the TISS campuses.
- 3.11.2 The student must be belonging to either SC or ST or OBC (NC) category. Accordingly, every student must submit a valid Caste or Tribe or OBC (NC) certificate in the prescribed format issued by the competent authority, not below the rank of Tehsildar, from the Sub-divisional Office of the district the student belongs to.
- 3.11.3 At the time of applying for the Gol-PMS, the annual income of the SC/ST student (if employed) or the student's parents annual income for the immediate previous Financial Year should be within the prescribed income limit (refer Table 3.4). The SC and ST candidates, in addition to their Caste/Tribe certificates, must submit a valid income certificate in the prescribed format for the immediate previous Financial Year issued by the competent authority.
- 3.11.4 The OBC (NC) student must submit a valid income certificate in the prescribed format issued by the competent authority for the immediate preceding year. For example, for admission to the 2018–19 batch, the candidate at the time of submitting their application (which is usually done during October–November 2017), can only submit the Income Certificate issued after March 2017. However, at the time of joining the Institute in 2018, which is usually in June–July, the student should submit a Income Certificate for the year 2017–18 issued after 31 March 2018.

3.12 APPLYING FOR GOI-PMS AND OTHER SCHOLARSHIPS

- 3.12.1 The SC, ST and OBC (NC) candidates intending to apply for admission in any campus of TISS are advised to first check with the respective state government authorities whether they are eligible for Gol-PMS, **especially if their choice of TISS campus is located**

- outside their own state.** In case the students are found ineligible for the scholarship, they are expected to make their own arrangements to meet expenses towards hostel and dining hall charges, and as well as other mandated fees.
- 3.12.2 While the SC/ST Cell and the EO Cell can facilitate the process of applying for the scholarship, the actual applying and securing Gol-PMS scholarship from the respective State Government is primarily the responsibility of the students. Students eligible for Gol-PMS are required to forward their individual online/offline application forms to the concerned Department of the State they belong to through the TISS SC/ST Cell or EO Cell before the stipulated last date.
 - 3.12.3 Students are required to obtain the printed scholarship application forms (fresh/renewal) from the concerned authority (if offline) and submit the same to the SC/ST & EO Cells' Section Officer (in case of TISS Mumbai campus) or concerned Conveners in case of the Institute's Off-Campuses. Eligible students, who have submitted their application form online should take two printouts of the same and attach all the required attested copies of the documents with details of the authority's address and submit it to the concerned Section Officer or Conveners of the SC/ST & EO Cells. Students should also obtain the signature of their parents/guardian on the application form, wherever required.
 - 3.12.4 The students are expected to submit the forms with supporting documents to the concerned Section Officer or Conveners of the SC/ST & EO Cells at least 15 days before the last date of submission of application.
 - 3.12.5 The students are expected to follow up personally or through their parents/guardians with the authorities concerned at the district level for the timely release of grants to the Institute. In specific cases, the Cells will assist the follow up as and when required.
 - 3.12.6 In cases where a student fails to complete the Gol-PMS application process within the prescribed time limit OR his/her Gol-PMS application is rejected by the State/Central Government concerned for any reason, or the concerned State/Central Government's Scholarship portal does not recognise TISS and its various graduate, post-graduate and M.Phil. and Ph.D. programmes, the said student will have to pay all the fees as applicable to any General Category student. Under no circumstances will the Institute or any of its offices be responsible for missing deadlines, or not having correct information regarding procedures, etc., related to Gol-PMS. It is entirely the responsibility of the students to keep themselves updated about information given out by their respective State Governments or the Central Government relating to Gol-PMS.
 - 3.12.7 The Gol-PMS students are required to submit a copy of their updated bank passbook before the 2nd/4th/6th Semester Examination (in the month of March/April) to confirm whether or not the student has received the scholarship grant due for the year.
 - 3.12.8 The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.

TABLE 3.3
Documents required for Gol-Post Matric Scholarship

No.	Out of Maharashtra State Students	Maharashtra State Students
1	Gol-PMS Application Form issued by respective State Governments (separate forms for 'Fresh' and 'Renewal') Gol-PMS Online State: Andhra Pradesh, Bihar, Himachal Pradesh, Jharkhand, Karnataka, Punjab, Rajasthan, Tamil Nadu, Telangana, Uttar Pradesh, West Bengal	Apply Online Scholarship SC/OBC/SBC/VJNT Category: https://mahaeschol.maharashtra.gov.in ST Category: http://etribal.maharashtra.gov.in
2	Address of the issuing Application Form by District of your State	-
3	SC/ST/OBC Certificate*(For OBC Category-Non Creamy Layer Certificate issued after 1st April 2018 is valid) (SC/ST Certificates issued by Revenue Officer)	SC Category: Caste Certificate* ST Category: Tribe Certificate*
4	Income Certificate issued by Revenue Officer not below the rank of Tehsildar (Financial Year 2017-18)*	Income Certificate issued by Tehsildar (Financial Year 2017-18)
5	Marksheets from Std. 10th Onwards*	Marksheets from Std. 10th Onwards*
6	Gap Certificate (Affidavit), if applicable (to be issued by the court)#	Gap Certificate (Affidavit), if applicable (to be issued by the court)#
7	Copy of Ration Card*	Copy of Ration Card*
8	Photocopy of Aadhaar Card*	Photocopy of Aadhaar Card*
9	Photocopy of Saving Bank Account Passbook*	Photocopy of Saving Bank Account Passbook*
10	Any other document as prescribed by the respective State Government*	Any other document as prescribed by the respective State Government*
11	Internship Certificate, if applicable*	Internship Certificate, if applicable*
12	Fees paid receipt*	Fees paid receipt *
13	Hostel Certificate#	Hostel Certificate#
14	If father is deceased, then Death Certificate of Father*	If father is deceased, then Death Certificate of Father*
*Attested Documents; # Original Certificate		

Please note that:

All the eligible students from outside Maharashtra State should have a similar Aadhar Enabled Account (AEA) with State Bank of India (any Branch) for availing the scholarship benefits.

After joining the programme, a copy of the AEA Passbook, Mobile No., E-mail ID and self-attested photocopy of the Aadhar Card should be submitted to the concerned Cell.

Modifications/changes made to the Gol-PMS by Gol OR State Governments from time to time will be applicable to the concerned students.

3.13 INCOME BASED CONCESSIONS

TABLE 3.4
Income Limit for SC/ST/OBC (NC) students to avail of
Gol-PMS, Hostel and Dining Hall Charges (Academic Year 2018–19)

Campus	Category	Income Limit*	Hostel Charges#	Dining Hall#
All Campuses	SCs	Below Rs. 2.50 lakhs (Below Rs. 2.00 lakhs for Maharashtra)	For Mumbai campus of TISS, Rs. 15,000/- per semester payable in three installments. At the time of admission Rs. 5,000/- to be paid as the first installment. For other campuses the hostel charges vary.	Dining Hall charges to be calculated on monthly basis and payable in three installments per semester, at the time of admission.
	STs	Below Rs. 2.50 lakhs		
	OBC (NC) [§]	Below Rs. 1.00 lakh		

* Income Certificate for the previous Financial Year 2017–2018 or issued after April 1, 2018, is required.

Hostel and Dining Hall charges for TISS Hyderabad Off Campus students is payable on actuals to the service provider.

§ OBC (NC) including SBC, NTs, DNTs from State of Maharashtra. NCL Certificate issued after April 1, 2018 or with a validity till March 31, 2019 is valid. In case the validity is not mentioned on the certificate, the certificate will taken as valid only for one year from the date of issue.

3.14 GRIEVANCES REDRESSAL

The SC/ST/OBC/PWD/Minority students or staff belonging to these categories can approach the concerned Liaison Officer (SC/ST Cell or EO Cell) or the Section Officer of the Cells for redressal of grievance(s) related to academic, administrative or social concerns. The Liaison Officer concerned is mandated to take necessary steps to resolve the issues. The students and staff belonging to these categories are also entitled to approach the respective Liaison Officer for redressal of their grievances through a formal application.

The SC/ST Cell and EO Cell ensures due compliance of the orders of the government, both Central and State governments, regarding reservation and other benefits and support measures issued from time to time in favour of SC/ST/OBC/PWD/Minority employees. The LOs of the two Cells also look into the grievances of the employees belonging to these categories.

IV SCHOLARSHIP SCHEMES FOR ELIGIBLE SC, ST, OBC AND PWD STUDENTS

<https://scholarships.gov.in/>

To check for eligibility to apply for the following scholarships, the SC, ST and OBC (NC) students may refer to Table 3.3. The following listing will be of help to students to obtain more information for applying for the scholarship. They may access the online application from their respective State Government website. The students may also get the off-line or hard copy of application from their respective district authority. However, students from Maharashtra may approach the TISS Mumbai SC/ST Cell for offline application. Similarly students from Hyderabad, Guwahati and Tuljapur off-campus may approach the SC/ST Cell of their respective campus.

Gol-Post Matric Scholarship for Eligible SC students
Revised Post Matric Scholarship Scheme for SC Students (With effect from April, 2018)
Gol-Post Matric Scholarship for Eligible OBC (NC) students
Post Matric Scholarship Scheme for OBC (NC) Students
Gol-Post Matric Scholarship for Eligible ST Students
Post Matric Scholarship for ST Students

OTHER SCHOLARSHIPS AVAILABLE FOR SC/ST/OBC (NC)

The various Ministries of the Gol have introduced a number of scholarships for the benefit of poor, vulnerable, excluded and Minority individuals and communities to pursue higher education. The students not eligible for the Gol-PMS scholarship may apply for the scholarships mentioned below:

Scholarships of Ministry of Labour and Employment		
1.	Financial Assistance for Education of the Wards of Beedi/Cine/IOMC/LSDM Workers – Post-Matric	Open till 31-10-2018
2.	Aam Aadmi Bima Yojna Scholarship for Andhra Pradesh	Offline
Scholarships of Ministry of Minority Affairs		
1.	Post-Matric Scholarships Scheme for Minorities	Open till 30-09-2018
2.	Maulana Azad National Fellowship for Minority Students	

Scholarships of Department of Empowerment of Persons with Disabilities		
1.	Post-Matric Scholarship for Students with Disabilities	Open till 31-10-2018
2.	Scholarships for Top Class Education for Students with Disabilities.	Open till 31-10-2018

Scholarships of Ministry of Social Justice and Empowerment		
1.	Top Class Education Scholarship Scheme for SC Students (GoI/MoSJE/No. 1107/58/2016-SCD-I)	
2.	Central Sector Scheme of National Overseas Scholarship for SC etc. candidates (2018–19)	
3.	Education Loan (EL) for students from the community of Safai Karamcharis/Manual Scavengers & their dependents with lowest interest rate for pursuing graduation.	

Scholarships of Ministry of Tribal Affairs		
1.	National Scholarship for Higher Education of ST Students (MoTA/F.No.11021/07/2018-sch)	Open till 31-10-2018
2.	National Overseas Scholarship for ST Candidates	

Scholarships of Department of Higher Education		
1.	Central Sector Scheme of Scholarships for College and University Students	Open till 31-10-2018

Scholarships of University Grants Commission		
1	Ishan Uday: Special Scholarship Scheme For North Eastern Region	
2	Rajiv Gandhi National Fellowship for SC/ST Candidates	
3	Junior Research Fellowship (JRF) in Sciences, Humanities and Social Sciences	

V

SAMPLE OF Caste/Tribe/OBC(NC) and Income Certificates

(1)

Sample Form of Caste/Tribe Certificate

This is to certify that Shri/Shrimati/Kumari* son/daughter* of
..... of village/town* in District/Division*
..... of the State/Union Territory* belongs to the..... caste/tribe* which is
recognised as a Scheduled Caste/Scheduled Tribe* under:-

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati* Father/Mother of Shri/Shrimati/Kumari of village/town* in District/Division* of the State/Union Territory* who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the dated % 3. Shri/Shrimati/Kumari* and/or* his/her* family ordinarily resides in village/town* of District/Division* of the State/Union Territory* of.....

Signature.....

**Designation.....

(With Seal of Office)
State/Union Territory*

Place:

Date:

*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/t Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. t(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

(2)

**Sample Form of OBC (Non-Creamy Layer) Certificate to be Produced
by the Other Backward Classes Applying for Admission to Central
Educational Institutions Under the Government of India**

FORM OF OBC CERTIFICATE

This is to certify that Shri / Smt. / Kum. _____ Son / Daughter
of Shri /Smt. _____ of Village/
Town _____ District/Division _____
_____ in the _____ State
belongs to the _____ Community which is
recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri / Smt. / Kum. _____ and / or his family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated: _____

District Magistrate / Deputy Commissioner/
Competent Authority

Seal

NOTE:

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(3)

Sample Format of Income Certificate

Revenue Case No. 028

This is to certify that the annual income from all sources including share of joint family for the financial year of April 1, 2014–March 31, 2015 of Mr./Ms. _____
_____ in Rs. _____ in words _____

Rev Case No. MRC-81/2009-2010

Place:

Date of issue _____

TAHSILDAR

(SEAL)

(To be produced in duplicate)

Application: _____

Affidavit

Talathi Report No.

Following facts may please be noted while issuing above stated Income Certificate for E.B.C. concession/Gol Scholarship.

If the applicant is parent, income of both parent, income of all earning sons and daughter and share of joint family, etc., should be taken into account.

If the applicant guardian of the ward his parent, Brother/Sister Income and Share of joint family etc. should also be taken in account.

If the applicant is student himself own Income if any, along with the sources mentioned under 2 above should be taken in account.

This Income Certificate is to produce by the applicant from and appropriate authority from rural or urban areas as the case may be in addition to the Income Declaration.

Notes:

Income Certificate must be issued by the appropriate authority like Tahsildar, Naib Tahsildar, Block Development Officer or the District Magistrate/Collector.

Salary Slip, Pension Slip and the certificate issued by Community, etc., will not be treated as valid income certificate.

VI LOCATION OF AND CONTACT DETAILS AT TISS CAMPUSES

MUMBAI CAMPUS

The two Mumbai Campuses of TISS — the Main Campus and the Malti and Jal A.D. Naorji Campus Annexe (also called New Campus) — are both located in Deonar in the North-East Section of Greater Mumbai. The Main Campus is situated opposite the Deonar Bus Depot on V.N. Purav Marg (also earlier known as the Sion–Trombay Road). The Main Campus houses most of the Schools, Centres and the Administration. The Naorji Campus is situated off V.N. Purav Marg on Deonar Farms Road.

The nearest local railway station is 'Govandi'. State Transport (ST) buses from Kolhapur, Solapur, Goa, Pune, and other cities pass by the Institute and the nearest ST bus stop is 'Maitri Park'. The BEST bus stop near TISS is 'Deonar Bus Depot'.

Postal Address

Tata Institute of Social Sciences,
V.N. Purav Marg, Deonar, Mumbai 400088

Telephone Nos. +91-22-2552 5000

Fax: +91-22-2552 5050

URL: <http://www.tiss.edu>

Contact Persons for SC/ST & EO Cells:

Name	Designation	Phone/Mobile	Email ID
Mr. Vinayak Shinde	Section Officer	22-2552 5233/ 91-92242 28843	shinde@tiss.edu
Mr. Digambar S Bagul	Programme Officer	08268315439	digambar.bagul@tiss.edu
Ms. Jitkaur Kotangale	Statistical Assistant	22-2552 5251	jitkaur@tiss.edu
Mr. C.M. Abhang	Upper Division Clerk	22-2552 5257.	abhang@tiss.edu
Mr. Vikas Gawari	Lower Division Clerk	22-2552 5257	vikas.gawari@tiss.edu

TULJAPUR OFF CAMPUS:

The TISS Tuljapur Campus in the Osmanabad district of Maharashtra was set up with support from the Government of Maharashtra in 1986. It is a 100-acre campus on a vast plateau on the outskirts of the temple town of Tuljapur and offers an undergraduate and post graduate programme in Social Work with specialisation in Rural Development. It has a full-fledged computer centre, library, gymnasium, hostels, guest house, faculty and staff quarters.

Postal Address

School of Rural Development
Tata Institute of Social Sciences,
Tuljapur, District Osmanabad 413 601,
Maharashtra, India.

Mobile: 9270105222

Fax: 02471-242061

Contact Persons for SC/ST & EO Cells:

Name	Designation	Phone/Mobile	Email ID
Mr. Satteppa Y.D.	<i>Convener</i>	09209221887	satteppa@tiss.edu:
Reshma Sayyed	<i>Admn Assistant</i>	09527482529	reshma.sayyad@tiss.edu

GUWAHATI OFF CAMPUS

The TISS Guwahati Off Campus is located within the Assam Engineering College Campus. This 15-acre Campus was established in the year 2011 at the behest of the Government of Assam and the Ministry of Department of North East Region, GoI. The UGC and the Ministry of Human Resources Development have given the necessary permissions and approvals for this campus. TISS Guwahati has been contributing to the development sector in the North East through a well-conceived Diploma Programme in Community Organisation and Development Practice since June 2009. Currently, TISS Guwahati is operating out of an interim campus in the heart of the city in Guwahati. The campus space is equipped with all facilities of a cyber library, conference hall, and classrooms with provisions for video conferencing.

Postal Address**Tata Institute of Social Sciences**

Tetelia Road, Jalukbari,
Guwahati 781013, Assam

Phone: 0361-2510342, 2736526

Telefax: 0361-2510423

Mobile: 91-9401828194

Contact Persons for SC/ST & EO Cells:

Name	Designation	Phone/Mobile	Email ID
Dr. R.K Debbarma, Assistant Professor	Convener	08753075150	r.debbarma@tiss.edu
Ms. Chayanika Das	Admn Officer	09957187259	chayanika.das@tiss.edu

HYDERABAD OFF CAMPUS

The TISS Hyderabad Campus is being set up on 100 acres of land in the Kothur Mandal of Mahbubnagar district, close to the Rajiv Gandhi International Airport, Hyderabad. Currently, the TISS Hyderabad is operating from an interim campus in the Telangana State Institute of Panchayat Raj and Rural Development (TSIPARD) campus in Rajendranagar, Hyderabad. TISS Hyderabad has a strong multi-disciplinary faculty, post-doctoral fellows and research teams. The campus is situated amidst lush green environs and is well-equipped infrastructurally. The library has access to electronic and digital researches, databases, as well books and journals. The development of the new campus will be taken up on receipt of funds from the UGC.

Postal Address

Tata Institute of Social Sciences

Telangana State Institute of Rural Development (TSIRD),
SR Sankaran Block, Rajendranagar, Hyderabad 500 030.

Phone: 91-40-24017701

Fax: 91-40-24019713

Contact Persons for SC/ST & EO Cells:

Name	Designation	Phone/Mobile	Email ID
Dr. Murali Krishna	Convener	09491887417	murali.krishna@tiss.edu
Mr. Shaik Nayeem	Admn Assistant	09505097507	shaik.nayeem@tiss.edu
Ananda Sandeep	Admn Assistant	09492167545	sandeep.ananda@tiss.edu

VISION

To be an institution of excellence in higher education that continually responds to the changing social realities through the development and application of knowledge, towards creating a people-centred and ecologically sustainable society that promotes and protects the dignity, equality, social justice and human rights for all, with special emphasis on marginalised and vulnerable groups.

MISSION

In pursuance of its vision and guiding principles, the Tata Institute of Social Sciences organizes teaching programmes to facilitate the development of competent and committed professionals for practice, research and teaching; undertakes research; develops and disseminates knowledge; and reaches out to the larger community through extension, at the local, national, regional and international levels.



SC/ST Cell & EO Cell

Tata Institute of Social Sciences

V.N. Purav Marge, Deonar, Mumbai 400088

Phone: 91-22-2552 5233 Fax: 91-22-2552 5050