

Advertisement TISS/CLAP/2020/01 Dt 09/09/2020

## **COPING with COVID via COMMUNITY-LED ACTION, LEARNING AND PARTNERSHIP (CLAP)**

With its background and expertise of community work and Covid- 19 intervention, the Tata Institute of Social Sciences has initiated a pilot project in informal settlements of M ward and Dharavi. Aim of the project is to demonstrate a community led approach that addresses the vulnerabilities of people in informal settlements, educates them to move away from the fear and stigma surrounding COVID-19 and empowers them to cope with it through an effective primary level redressal, thereby reducing the mortality among the positive cases.

Applications are invited for the following posts. All the posts are for the period of nine months. Honorarium will be commensurate with educational qualifications. Experience and eligibility for the post

### **Designation: Project coordinator (1)**

Approx Rs 75,000 PM

**Key Responsibilities:** Lead and coordinate between all the programme verticals; Programme facilitation, Monitoring and evaluation; Information management, documentation and knowledge building; Networking and coordination with Government, Municipal Corporation, Voluntary Organisations, CBOs, Subject Experts etc; Human resource management and development; Project management including accounts, finance and administration

**Criteria for selection:** PhD in social work/ social sciences with at least 15 years of experience of similar work in urban communities/ health issues; Expertise over Marathi, Hindi, English is necessary;

### **Designation: Programme Managers (5)**

Approx Rs 50,000 PM

**Key responsibilities:** to lead and institutionalise one of the five verticals, i.e. a) developing and managing community quarantine and isolation centres b) call and coordination centre c) setting up community governance structures d) needs, gap assessment and knowledge management and e) training and learning.

**Criteria for selection:** Post graduation/ Graduation with/or relevant experience; expertise on at least one of the above; Skills of programme

management, monitoring, supervision, capacity building; willingness to engage with multiple stakeholders including slum communities

**Designation: Programme facilitators (4)**

Approx Rs 30,000 PM

**Key Responsibilities:** To lead and facilitate community work; monitoring and coordination with community volunteers; engaging with local leaders to institutionalise the programme; Data collection and survey management;

**Criteria for selection:**

Graduation with/or relevant experience of working with urban poor and community work; Willingness to work in grassroot and with informal settlements, especially in M ward

**Designation: Programme facilitators (2)**

Approx Rs 30,000 PM

**Key Responsibilities:** To set up and manage community quarantine centres;

**Criteria for selection:**

Graduation with/or relevant experience

**Designation: Administrative Asistant (1)**

Approx Rs 30,000 PM

**Key Responsibilities:** To provide all necessary administrative assistance for smooth functioning of the project

**Criteria for selection:** Ability to understand Marathi, Hindi and English, Basic finance and administrative skills; Awareness about institutional systemes; relevant experience

**Last date of receiving applications on [clap@tiss.edu](mailto:clap@tiss.edu) : September 16, 2020.**

**Project Leader**  
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