

Short term Project: Media Landscape of Child Sexual Abuse

Post: Project Coordinator

Date of Advertisement: 27/06/2022

Job Brief

We are looking for a full-time person with a minimum of 7 years of experience for the post of Project Coordinator for a research project at the Centre for Criminology and Justice, School of Social Sciences, Tata Institute of Social Sciences, Mumbai. The Project Coordinator will be involved in all the aspects of the project including study design, data collection, report writing along with coordination with different stakeholders. This position also involves the day-to-day management of project-related tasks and coordination with the team and final editing of the report prepared.

Qualification

- A Master's degree in Social Work or Social Sciences
- Minimum 7 years of experience
- Knowledge of laws and criminal justice system
- Experience of working on the issue of prevention of sexual offences against children
- Experience of leading research projects with mixed methodologies
- Experience with online media research
- Fluency in English is a must
- Proficiency in Internet and computer use
- Clear written and verbal communications skills
- Strong research and analytical skills
- Ability to stay organized, meet deadlines, and work well with the team

To Apply:

Please send in your application consisting of the following to "ccjtiss@gmail.com":

- Cover letter explaining why you think you are suitable for the job
- Résumé, of not more than 2 pages
- Samples of experience of relevant work in research and data analysis

Deadline: July 7th, 2022

Date of Interview: July 2022

Date of joining: August 2022

Remuneration: 60,000 per month (subject to tax rules)

Location: Centre of Criminology and Justice, School of Social Work

Disclaimer:

- This is a temporary post as project staff. This is not an employment opportunity at the Tata Institute of Social Sciences.
- Salary for the last month will be released after all tasks/responsibilities are completed.
- The duration of the engagement is for 9 months which may or may not be extended.
- The policy of the institute will govern the selection and recruitment process.

Project Leader