

Tata Institute of Social Sciences

Name of the project: Transforming Universities in Climate Change Project

Name of the Post: Research Assistant (Action Research) (Part-time)

Number of Positions 2 (1 in Erode district and 1 in Villupuram district respectively)

Location: Erode and Villupuram (with travel as required for the job)

Duration: 5 months (The selected candidate is expected to contribute three working days per week for the project)

Remuneration: INR 15,000 per month

Last Date of Application: 5th August 2022, 5.00 pm IST

Job Description: The individual is expected to facilitate the participatory action research with the identified stakeholders in the respective project sites. The responsibilities shall mainly include organising community collectives, facilitating student participation and logistics, facilitating innovation workshops, and report writing and documentation. They also need to take care of on ground logistic management along with any other task required for the successful completion of the projects.

Essential Qualifications:

1. Master's degree in Social Work.
2. Conversant with action research methods, tools, and techniques.
3. Good communication and writing skills.

Other preferable conditions:

- Preference will be given to candidates who is able to speak Tamil fluently.
- Some experience in community organisation, livelihoods and social entrepreneurship development is preferred.
- The Institute reserves the right to relax qualification of the candidate based on the work experience.
- The Institute reserves the right to cancel the recruitment without assigning any reason.
- The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised.
- Applications received will be short listed, therefore merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- No queries or correspondence regarding issue of call letter for online interview / selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- The positions are purely contractual, and the appointment contract will be subject to: (1) satisfactory appraisal every month; (2) continuation of the projects.

Application Procedure

Application should be sent with the Updated curriculum vitae via email to sunilds@tiss.edu with the Subject Line: "Application for Research Assistant (Action Research)"

Only shortlisted candidates will be informed and invited for the interview.

Regards,

Project Leader
Date: 27/07/2022